



Charter School for Applied Technologies  
**LEARNING MATRIX FOR REMOTE LEARNING**

WE ARE...	SAFE	RESPONSIBLE	RESPECTFUL
<b>ENTERING a MEETING</b>	<ul style="list-style-type: none"> <li>Choose a calm, distraction free space to sit</li> <li>Use equipment as intended</li> <li>Use kind words and faces</li> <li>Only join meetings you have been invited to</li> </ul>	<ul style="list-style-type: none"> <li>Be on time and ready to learn</li> <li>Start class charged or plugged in</li> <li>Have materials ready</li> <li>Use the chat for questions and comments related to the topic</li> </ul>	<ul style="list-style-type: none"> <li>Video on is recommended</li> <li>Audio off</li> <li>Use chat with classmates for first 5 minutes</li> <li>Show self-control of your body</li> <li>Wear appropriate clothing</li> <li>Respect your classmates and teacher's privacy (Do not photograph, record, and share)</li> </ul>
<b>TEACHER-LED WHOLE GROUP INSTRUCTION</b>	<ul style="list-style-type: none"> <li>Use the chat to ask for help</li> <li>Use kind words and faces</li> </ul>	<ul style="list-style-type: none"> <li>Ask questions (voice or chat) when you have them</li> <li>Be present and participate – avoid multitasking</li> </ul>	<ul style="list-style-type: none"> <li>Video on is recommended</li> <li>Audio off</li> <li>Answer questions in chat box on cue</li> <li>Answer polls promptly</li> <li>Show self-control of your body</li> <li>Wear appropriate clothing</li> <li>Respect your classmates and teacher's privacy (Do not photograph, record, and share)</li> </ul>
<b>ONE-on-ONE INSTRUCTION</b>	<ul style="list-style-type: none"> <li>Use kind words and faces</li> </ul>	<ul style="list-style-type: none"> <li>Ask questions out loud when you have them</li> <li>Try your best</li> <li>Be present and participate – avoid multitasking</li> </ul>	<ul style="list-style-type: none"> <li>Video on is recommended</li> <li>Audio on</li> <li>Listen attentively</li> <li>Answer questions out loud on cue</li> <li>Show self-control of your body</li> <li>Wear appropriate clothing</li> <li>Respect your classmates and teacher's privacy (Do not photograph, record, and share)</li> </ul>
<b>SMALL GROUP ACTIVITIES</b>	<ul style="list-style-type: none"> <li>Encourage others to participate</li> <li>Use kind words and faces</li> </ul>	<ul style="list-style-type: none"> <li>Encourage each other to stay on topic</li> <li>Complete the work together</li> <li>Use "Raise Hand" button if you have questions</li> <li>Be present and participate – avoid multitasking</li> </ul>	<ul style="list-style-type: none"> <li>Video on is recommended</li> <li>Audio on</li> <li>One speaker at a time: wait to use chat to respond when others are talking</li> <li>Respect others' cultures, opinions, and viewpoints</li> <li>Show self-control of your body</li> <li>Wear appropriate clothing</li> <li>Respect your classmates and teacher's privacy (Do not photograph, record, and share)</li> </ul>

